**City of Lead**

**Auto Sales, Auto Repair or Vehicle Rental Business License**

**Section 1: Business Information**

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner/Operator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: (\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Type of Business (Check all that apply):

Auto Sales Auto Repair Vehicle Rental

**Section 2: Business Operations**

Proposed Hours of Operation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Employees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lot and Facility Size: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 3: Parking Plan Requirement**

To ensure the efficient use of space and minimize traffic congestion, all applicants must submit a detailed parking plan as part of their business license application.

**The parking plan must include the following information:**

1. Total Available Parking Spaces:

Number of designated spaces for customers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of designated spots for employees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of designated spots for vehicle inventory (Sales, repairs or rentals): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Parking Layout Map - Provide a scaled diagram showing:

* Clearly marked parking spots
* Designated areas for customer parking, employee parking, and vehicle storage
* Traffic flow patterns to and from the lot
* Location of accessible parking spaces (if required by ADA)

1. Overflow Parking Plan:

Outline the business procedures for handling overflow vehicles, including where vehicles will be stored during peak business periods or when awaiting repairs.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Compliance with Ordinance:

Chapter 110 of Lead City Ordinances states the General Regulations of Licenses:

1. On-site vehicle limits: Auto sales, auto repair and vehicle rental businesses may not park or store more vehicles than their property will accommodate. Vehicles for sale, vehicles awaiting repair and vehicles for rent must be parked within the designated parking area, as shown on the license parking plan.
2. Prohibition on curbside parking: No vehicle, new, used, rental, awaiting repair or customer pickup may be parked on public streets, sidewalks, or other public rights-of-way.
3. Applicant Certification:

By signing below, I certify that the information provided is true and accurate to the best of my knowledge. I understand that failure to comply with the parking plan requirements or any other local ordinances may result in the suspension or revocation of my business license.

**Applicant Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Section 6: For City Use ONLY**

Application Received By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Application Approved By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARKING LAYOUT MAP (REQUIRED)**

**CHAPTER 110: GENERAL BUSINESS PROVISIONS**

Auto Sales, Auto Repair and Vehicle Rental Businesses

Section

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6384#JD_156.01)165   Purpose

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6384#JD_156.01)166   Definitions

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6387#JD_156.02)167   License Required

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6396#JD_156.99)168   License Fee

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6384#JD_156.01)169   General regulations of licenses

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6387#JD_156.02)170   Revocation of license

[110.](https://codelibrary.amlegal.com/codes/lead/latest/lead_se/0-0-0-6396#JD_156.99)171   Penalty

**§ 110.165 PURPOSE.**

The purpose of this ordinance is to regulate the parking and storage of vehicles at auto sales, auto repair and vehicle rental businesses to maintain public safety, reduce congestion, maintain environmental standards, and ensure compliance with city ordinances.

**§ 156.02 DEFINITIONS.**

For this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

*(A) Vehicle.* A machine designed for self-propulsion, usually to transport people, cargo, or both. The term “vehicle” typically refers to, but is not limited to, land vehicles, such as human-powered vehicles (e.g. bicycles, tricycles), animal-powered transports (e.g. horse-drawn carriages/wagons, ox carts, dog sleds), motor vehicles (e.g. motorcycles, cars, trucks, buses, scooters), and recreational vehicles (e.g. boats, jet skis, snowmobiles, campers, off-road vehicles, and similar vehicles).

*(B) Auto Sales Business.* Any commercial establishment engaged in the sale or trade of motor vehicles.

*(C) Auto Repair Business.* Any commercial establishment engaged in the repair, maintenance, or modification of motor vehicles.

*(D) Vehicle Rental Business.* Any commercial establishment engaged in renting or leasing vehicles to the public for short- or long-term use.

*(E) Vehicle Storage.* Parking of any motor vehicle, including vehicles awaiting repair or pickup, whether operable or inoperable.

*(F) On-Site Parking.* Parking provided within the property boundaries of the business.

*(G) Curbside Parking.* Parking along public streets, or any right-of-way adjacent to the business.

**§ 110.167 LICENSE REQUIRED.**

1. Auto sales, auto repair and vehicle rental businesses must obtain an annual license from the city.
2. The license will include a parking plan demonstrating compliance with this ordinance.

**§ 110.168 LICENSE FEE.**

This license fee shall be set by resolution.

**§ 110.169 GENERAL REGULATIONS OF LICENSES.**

1. On-site vehicle limits: Auto sales, auto repair and vehicle rental businesses may not park or store more vehicles than their property will accommodate. Vehicles for sale, vehicles awaiting repair and vehicles for rent must be parked within the designated parking area, as shown on the license parking plan.
2. Prohibition on curbside parking: No vehicle, new, used, rental, awaiting repair or customer pickup may be parked on public streets, sidewalks, or other public rights-of-way.

**§ 110.170 REVOCATION OF LICENSE.**

Repeated violations may result in the suspension or revocation of the license.

**§ 157.99 PENALTY.**

Fines shall be set by resolution.