



# SOUTH DAKOTA DEPARTMENT OF AGRICULTURE & NATURAL RESOURCES

## RESOURCE CONSERVATION AND FORESTRY DIVISION

523 East Capitol Avenue

Pierre, SD 57501

Phone: 605.773.3623

danr.sd.gov

### GRANT APPLICATION FORM

#### Applicant Information

Organization: City of Lead Mailing Address: 801 W. Main Street  
Telephone: (605) 584-1401 City: Lead State: SD Zip: 57754  
Tax Status: Exempt - Government Entity

#### Project Contact

Project Officer: Robin Lucero Telephone: (605) 580-0172  
Fax: \_\_\_\_\_ Email: robinl@cityoflead.com

#### Project Information

Project Name: City of Lead Tree Planting 2025  
Start Date: 1/1/2025 End Date: 12/31/2025  
Legal description: County: Lawrence  
Township: 5N Range: 3E  
Section: 32, 33, 34 Qtr: \_\_\_\_\_

#### Type of Grant

- ☐ Conservation Grant ☒ Community Forestry  
☐ Insect/Disease ☐ Invasive Species  
☐ Forest Stewardship ☐ Mountain Pine Beetle  
☐ Other (specify): \_\_\_\_\_

#### Financial Information

Grant funds requested: 5,000 Partner contributions (total): 30,860.50 Total project cost: 35,860.50  
Please provide a brief, descriptive summary of the project:

The City of Lead, South Dakota is seeking funding to enhance its urban green spaces through the planting of native trees in Manuel Brother's Park, the largest and most utilized park in our community. The primary beneficiaries of the project would be firstly, the residents of Lead and secondly, the visitors of Lead. Manuel Brother's Park is centrally located in Lead and provides community recreation for a large area surrounding the city. This project will increase the tree canopy, improve air quality, provide shade, and enhance the aesthetic appeal of these public places in Lead. The proposed project aligns with the City of Lead 2025 Strategic Plan goals for the Parks Department and aligns with Lead's long-term sustainability goals by providing lasting environmental and social benefits to current and future residents as well as visitors. This project will entail City of Lead park staff planting 20 trees of 3 varieties in previously identified location in and around the park. The project will begin in the Spring of 2025 with an estimated completion date of June 1, 2025. This project total cost is \$35,860.50 and includes \$24,307.50 of local in-kind, \$6,553 of local funds and \$5,000 requested grant funds.

I hereby certify that to the best of my knowledge and belief, this application is true and correct. I further agree to comply with the provisions of the Civil Rights Act of 1964 and regulations issued thereunder relating to nondiscrimination in federally assisted programs.

Applicant Signature Robin Lucero Title City Planner Date 9/25/2025

A copy of the state required [W-9 form](#) must be attached to this application.

SD EForm - 0549 V5

#### OFFICE USE ONLY

Signature of Reviewer \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Approval \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

## BUDGET SHEET

The total for each of these three sections should equal the "Total Project Cost" on page 1.

### A. Operating Budget

1. Salary/Benefits . . . . .	<u>17,955</u>
2. Travel . . . . .	<u>0</u>
3. Contractual Services . . . . .	<u>0</u>
4. Supplies . . . . .	<u>11,553</u>
5. Equipment (list major equipment) . . .	<u>6,352.50</u>
6. Consultation Services . . . . .	<u>0</u>

**Total Project Costs** . . . . . 35,860.50 This total must equal 35,860.50

### B. Activity Budget

Activity	Grant Funds	Local Funds	Local In-Kind	Other Funds	Total
1. <u>Trees</u>	<u>5,000</u>	<u>4,525</u>			<u>9,525</u>
2. <u>Fence, posts</u>		<u>1,256</u>			<u>1,256</u>
3. <u>Mulch, soil</u>		<u>672</u>			<u>672</u>
4. <u>Protectors</u>		<u>100</u>			<u>100</u>
5. <u>Employee Planting</u>			<u>5,670</u>		<u>5,670</u>
6. <u>Equip. Usage</u>			<u>6,352.50</u>		<u>6,352.50</u>
7. <u>Employee Maintenance</u>			<u>12,285</u>		<u>12,285</u>
8. _____					
Totals	<u>5,000</u>	<u>6,553</u>	<u>24,307.50</u>		

This total must equal 35,860.50

### C. Project Partners

Partners	Amount Cash	Amount In-Kind	Total
1. <u>City of Lead</u>	<u>6,553</u>	<u>24,307.50</u>	<u>30,860.50</u>
2. <u>RC:F</u>	<u>5,000</u>		<u>5,000</u>
3. _____			
4. _____			
5. _____			
6. _____			
7. _____			
8. _____			
Totals			

This total must equal 35,860.50

## Resource Conservation and Forestry

### Grant Application Guidelines

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In addition to a completed application, please provide a project narrative. The narrative should not exceed three pages of single-spaced text. Please attach any maps, figures, and photographs that you feel are valuable in explaining the project. The project narrative must include:

#### Project Partners

- Please list any project partners and quantify their contribution to the project.
- Any practice funded by the Coordinated Natural Resources Conservation Grant funds must meet one or more goals of the Coordinated Plan for the Natural Resources Conservation.

#### Project Descriptions and Need

- Explain who will be the primary beneficiaries of this project.
- Define who will be responsible for the implementation, maintenance, and follow-up stages of the project.
- Indicate where this project will be located (district, watershed, community, etc.). Attach maps as relevant.
- Describe the specific environmental, natural resource, ecological, educational, and/or socio-economic need(s) that the project will address.
- Briefly describe the specific on-the-ground restoration activities to be undertaken on-site to achieve the project objectives and why it is needed.
- Explain if this project is part of a larger regional and/or local watershed effort.
- Describe provisions to ensure long-term management and protection of the project (e.g., conservation easements on private land, long-term monitoring program).
- Please indicate if any federal, state, or local permits are required to complete the project and the status of efforts to secure necessary authorization.

#### Final Products

- Describe the anticipated benefits of the project from an ecological, educational, and/or socio-economic perspective (e.g., number of acres of wetlands or stream miles restored, target audience and how they will benefit).
- Identify how you will measure the success of the project.

#### Partner Justification

- Describe the strengths, qualifications, and nature of the contribution of your organization and other collaborating organizations.

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In addition to the application and project narrative, applications for Conservation Commission Grants also must include:

- A copy of the motion of official action by the board of the sponsoring district to approve the project and the grant application.

Applicants also should review Chapter 12:03:05 of Administrative Rules, especially regarding format of application, project costs, length of grant periods, ineligible grant purposes, and required prior reports (including annual financial and progress reports for the prior fiscal year).

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In addition to the application and project narrative, applications for Urban and Community Forestry Challenge Grants must also include:

- Completed sub-grant questionnaire.
- Submit a work plan outlining the activities you wish to accomplish through this grant.

Tree species selected must be at least 1¼ inch caliper and at least 10 feet tall in accordance with the American Standard for Nursery Stock (ANSI Z60.1 – 2006).



### **Narrative:**

The City of Lead, South Dakota is seeking funding to enhance its urban green spaces through the planting of native trees in Manuel Brother's Park, the largest and most utilized park in our community. The primary beneficiaries of the project would be the residents and community members of the City of Lead and the visitors to Lead. Manuel Brother's Park is centrally located in Lead and provides park and recreation space for all community members as well as visitors and residents of the geographical surrounding area.

Manuel Brother's Park includes a picnic shelter with grills, multi-age playground equipment, a splashpad, green space, volleyball courts, a walking path, horseshoe pits, a basketball court, 4 pickleball courts and a state-of-the-art skatepark. The park includes a handicap accessible ramp down to the playground area and a shelter area. The park is utilized daily by all ages and is also geographically located next to the Sanford Lab Homestake Visitor Center. Residents use the park for all recreation purposes, including area youth soccer practices as well as utilizing the picnic area and grills for local gatherings. The park also hosts the annual Gold Camp Jubilee Fourth of July events each summer. In 2024, the City of Lead, along with major local contributions, were able to transform an old tennis court into four pickleball courts, which has been a fabulous addition to the park itself. The skatepark, designed by Evergreen Skateparks, is a huge draw for its unique design and is often full of skaters.

The City of Lead Tree Planting 2025 project will increase the tree canopy, improve air quality, provide shade, and enhance the aesthetic appeal of these public places in Lead. The proposed project aligns with the City of Lead 2025 Strategic Plan goals for the Parks Department and aligns with Lead's long-term sustainability goals by providing lasting environmental and social benefits to current and future residents as well as visitors. Although this type of project is identified in the strategic plan, there is not dedicated city budget funds for this type of project, resulting in this grant request.

The City of Lead is committed to enhancing the quality of life for its residents by increasing access to green spaces and improving environmental health. This project aims to plant 21 trees across the Manuel Brother's public park in Lead, targeting areas with minimal tree canopy coverage. Lack of shade has been an identified need at Manuel Brother's Park due to the recent upgrades that have increased recreational lovers of all ages to utilize our park. Several different native species will be selected to promote biodiversity and reduce maintenance costs. This project will leave a lasting legacy of environmental stewardship and promote benefits for generations to come.

### **Project Objectives Include:**

1. **Increasing urban canopy:** Planting 21 total new native trees of the following species:
  - a. 12 trees – Hackberry
  - b. 6 trees – Linden

- c. 3 trees – Elm
- 2. **Environmental Benefits:** Planting these trees will help reduce stormwater runoff, lower carbon dioxide levels, and improve air quality, contributing to the City's environmental sustainability as set forth in our 2025 Strategic Plan.
- 3. **Community Engagement:** The city will engage community members, volunteers, and area youth in tree planting events, fostering local stewardship and education on the benefits of trees. Adding shade trees to the identified areas in need will be a great benefit to the users of our park spaces.

#### **Timeline and Management:**

The project timeline will be to plant the trees in the spring of 2025, weather and snow depending, for the exact timeframe. Maintenance and monitoring will continue for at least 10 years, to ensure tree health and long-term success.

Management of this project will be under the City of Lead Parks Department to ensure proper tree care and maintenance.

#### **Project Details:**

City of Lead parks department staff will plant 21 trees, 12 Hackberry, 6 Linden and 3 Elms in the Manuel Brother's Park area under supervision of our Regional Community Forester. Each tree will take approximately 3 hours for 3 city employees to plant, including using the City of Lead mini excavator for .5 hours, and the tractor for 3 hours. Each tree will require 10 feet of six-foot tall, welded steel wire fencing that will be connected to 3 t-posts per tree. Tree location sites will be prepped with the mini excavator and tractor and then hand dug. Any rootbound trees will be manually amended before installation to ensure root care. After being set in the ground, each tree will receive 4 bags of topsoil and one bag of mulch. The mulch will be approximately 3-6 inches deep, evenly covering the area that was disturbed. Each tree will also have 3 tree straps on all sides of the tree; the straps will be removed after one year. Each tree will also have a four-inch drain-tile tree protector installed for deer protection.

Trees to be planted will follow ANSI standards for nursery stock and will be high-quality purchased from a licensed nursery with suitable South Dakota species. After cost analysis, Beck's Nursery would be the preferred provider. The new trees plantings will have protection and maintenance in place that follows ANSI standards for tree care. Our parks employees will work closely with our Regional Community Forester through this process.

After planting is completed, city employees will water each tree daily for the first two weeks and then approximately 15 minutes per tree for three days a week, at this time they will also inspect each tree's progress. At each watering, the root ball will be deeply soaked using approximately 10 gallons of water per diameter inch of tree. This should be around 15-30 gallons of water per tree per watering. Continuing care will be provided for the newly planted trees for at least 3 years and pruning will occur when needed.

## Project Costs:

### 1. City of Lead Costs:

#### a. Employees

##### i. Tree Planting:

1. \$30 per person per hour
2. 3 people per tree for 3 hours
3. 63 hours
4. \$1,890 per person

**5. Total \$5,670**

##### ii. Maintenance:

1. \$30 per person per hour
2. 1 person for 15 minutes a tree
3. 5.25 hours per day for 21 trees
4. 3 times a week for 15.75 total
5. May – Oct (26 weeks)
6. 409.50 total hours for the summer watering

**7. Total \$12,285**

#### b. Mini excavator

- i. \$125 per hour
- ii. .5 hours per tree
- iii. 10.5 hours
- iv. **Total \$1,312.50**

#### c. Tractor

- i. \$80 per hour
- ii. 3 hours per tree
- iii. 63 hours
- iv. **Total \$5,040**

### 2. Tree Costs:

#### a. Hackberry

- i. \$425 per tree (Beck's)      \$550 per tree (Rocking Tree)
- ii. 12 needed
- iii. **Total \$5,100**

#### b. Linden

- i. \$525 per tree (Beck's)      \$582 per tree (Rocking Tree)
- ii. 6 needed
- iii. **Total \$3,150**

#### c. Elm

- i. \$425 per tree (Beck's)      \$660 per tree (Rocking Tree)
- ii. 3 needed
- iii. **Total \$1,275**

3. Supplies

- a. Six-foot-tall fencing:
  - i. 10 feet per tree
  - ii. \$100/roll with 50' per roll
  - iii. 250' needed
  - iv. **Total \$500**
- b. T-posts:
  - i. 3 per tree
  - ii. \$12 each
  - iii. 63 needed
  - iv. **Total \$756**
- c. Mulch:
  - i. 1 bag per tree
  - ii. \$8 each
  - iii. 21 needed
  - iv. **Total \$168**
- d. Topsoil:
  - i. 4 bags per tree
  - ii. \$6 each
  - iii. 84 needed
  - iv. **Total \$504**
- e. Tree Protectors:
  - i. 4" drain tile
  - ii. \$85 for 100' roll
  - iii. 5' per tree needed
  - iv. **Total \$100**

**City of Lead Tree Planting 2025 Project Total: \$35,860.50**

- \$5,000.00 – Grant
- \$24,307.50 – City of Lead
  - \$6,553.00 Cash
  - \$24,307.50 In-kind
    - \$17,955 Salary
    - \$11,553 Supplies
    - \$6,352.50 Equipment

Location of Planting: Manuel Brother's Park, Main Street, Lead, SD 57754

Approximate Latitude and Longitude: 44.352481 -103.760507

Person responsible for grant management:

Robin Lucero  
City of Lead  
City Planner  
801 W. Main Street  
Lead, SD 57754  
[robinl@cityoflead.com](mailto:robinl@cityoflead.com)  
(605) 580-0172

Person responsible for tree planting and care:

Jerry Mertesdorf  
City of Lead  
Parks Department  
801 W. Main Street  
Lead, SD 57754  
[jerrym@cityoflead.com](mailto:jerrym@cityoflead.com)  
(605) 641-3555



CITY OF LEAD FEE SCHEDULE EQUIPMENT/MAN HOURS	
Loader/Maintainer	\$125 Per Hour
Dump Truck	\$75 Per Hour
Other Truck	\$75 Per Hour
Bob Cat/ Skidsteer	\$80 Per Hour
Backhoe	\$100 Per Hour
Pickup/Trailer	\$65 Per Hour
Personnel	\$30 Per Person Per Hour
Other Equipment	\$50 Per Hour

Location:

Date:

Quantity	Equipment	HOURS	PER HOUR	Sub Totals
_____X	Loader/Maintainer/ <i>MINI</i>	_____X	\$125 Per Hour =	
_____X	Dump Truck	_____X	\$75 Per Hour =	
_____X	Other Truck	_____X	\$75 Per Hour =	
_____X	Bob Cat/ Skidsteer/ <i>TRACTOR</i>	_____X	\$80 Per Hour =	
_____X	Backhoe	_____X	\$100 Per Hour =	
_____X	Pickup/Trailer	_____X	\$65 Per Hour =	
_____X	Personnel	_____X	\$30 Per Person Per Hour =	
_____X	Other Equipment	_____X	\$50 Per Hour =	

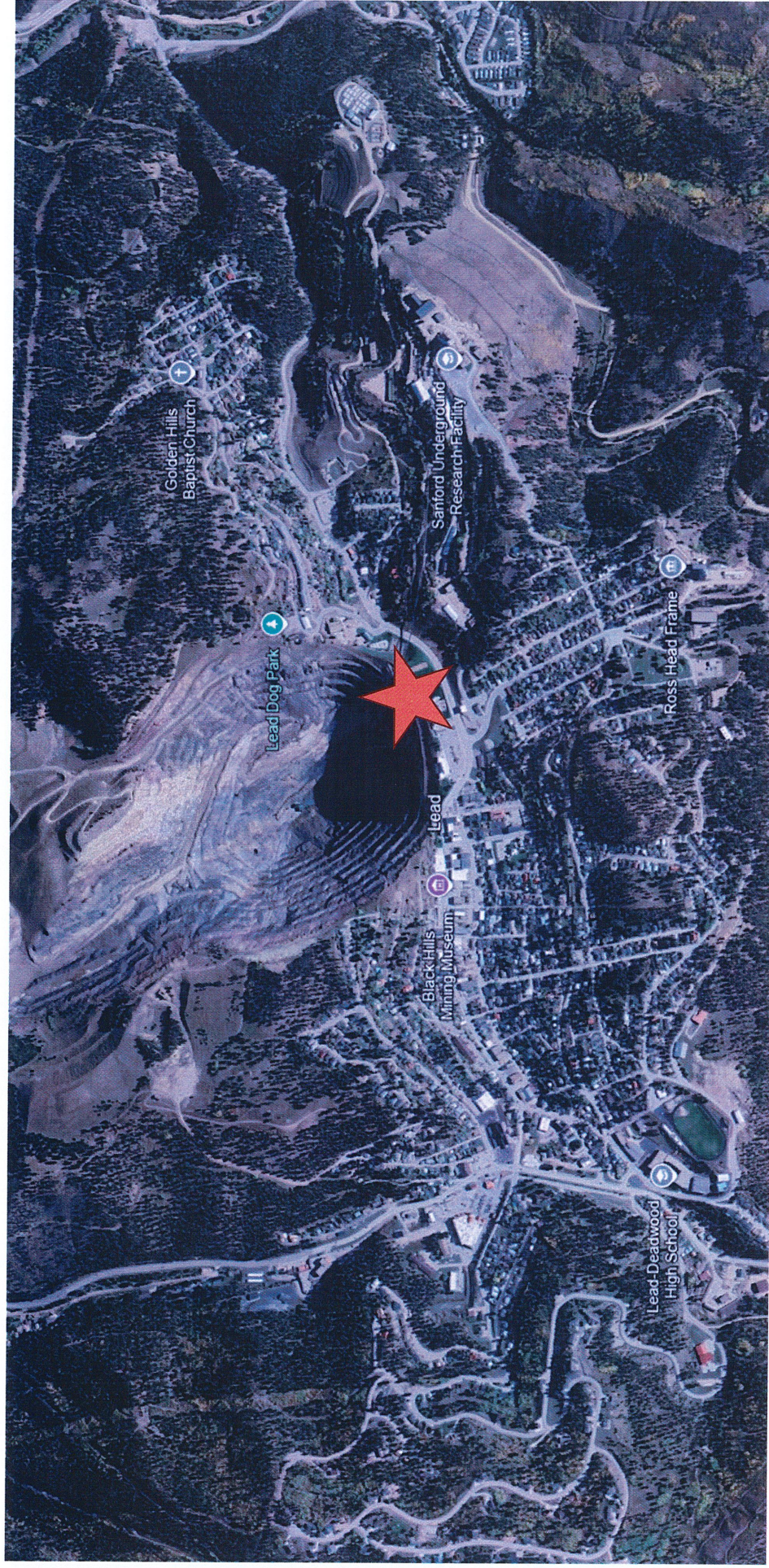
Total =

After Hours Personell Rate = \$50.00 per person per hour

City of Lead

Community Forestry Grant: Aerial View of the City of Lead

(The orange star marks the location of Manuel Brother's Park)



City of Lead  
Community Forestry Grant: Tree Planting Map



Elm (3 trees) ▲

Linden (5 trees) ■

Hackberry (12 trees) ●

## SUPPLEMENTAL QUESTIONNAIRE FOR UCF SUB-GRANTS

(Must be completed by each applicant)

**Applicant Name:** City of Lead **Date:** 9/25/2025

The following questions must be answered by the applicant before a grant is eligible for consideration. These questions are critical in evaluating the priority that will be given to each applicant.

### **Professional Staffing**

(Check Box to Indicate True or False)

True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	1. Our community has a budget for tree care and maintenance. If so, how much is budgeted?	\$
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	2. Our community has a city forester or arborist on staff. If so, how much is budgeted?	\$
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	3. Our community has a public works or parks employee who is certified by the International Society of Arboriculture (ISA) and who supervises the town's tree maintenance crews. If so, how much is budgeted?	\$
True/False <input checked="" type="checkbox"/> <input type="checkbox"/>	4. In the absence of an ISA certified employee, our community has a paid employee who is responsible for parks and tree maintenance. If so, how much is budgeted?	\$56,160
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	5. In the absence of paid staff, our community contracts with a professional forester or certified arborist for professional advice and assistance. If so, how much is budgeted?	\$
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	6. Our community has a professional forester or arborist on a retainer through a written agreement. If so, how much do you pay for this service on an annual basis?	\$

### **Advocacy/Advisory Organizations**

(Circle True or False)

True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	1. Our community has a board or citizens group, appointed by local elected officials, that advises policy makers on needed tree ordinances, policies, and management of community tree resources.
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	2. Our community has a voluntary citizens group such as "City ReLeaf" or "Master Gardeners" that is active in advocating for tree planting preservation, and management in our community. If so, please name them.

	<hr/> <hr/>
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### **Ordinances for Tree Care and Maintenance**

(Circle True or False)

True/False <input checked="" type="checkbox"/> <input type="checkbox"/>	1. Our community has tree ordinances that dictate how trees are planted and maintained, and under what conditions trees are removed in the community.
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	2. Our community has a comprehensive set of regulations or policies on tree preservation and landscaping. Are these included in zoning ordinances? (Yes/No)
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	3. Our community's regulations contain specific forest management requirements, developed in compliance with state "Watershed Protection Ordinances" that establish tree and natural area buffer requirements, reforestation, and building restrictions within certain watershed areas.
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	4. Our community operates under a state or regional jurisdiction that establishes tree protection standards and employs tree wardens that oversee the planting, protection, and maintenance of tree resources in the community.

### **Inventories/Assessments**

(Circle True or False)

True/False <input checked="" type="checkbox"/> <input type="checkbox"/>	1. Our community has a basic inventory of park-land trees and street trees that exist on public and private land or right-of-ways.
True/False <input checked="" type="checkbox"/> <input type="checkbox"/>	2. Our community's tree inventory was conducted by in-house professional staff, trained volunteers, consulting arborist, or any combination of these sources.
True/False <input checked="" type="checkbox"/> <input type="checkbox"/>	3. Our community's tree inventory contains recorded data for each individual tree that, at a minimum, includes a unique tree number, diameter, height, condition, and a hazard rating.
True/False <input type="checkbox"/> <input checked="" type="checkbox"/>	4. Our community has a completed study based on remote sensing data (GIS aerial photography, etc.) that documents community tree cover and identifies current vegetative cover types and land use.

## Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>City of Lead SD</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ► <b>Government Entity</b>	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. <b>801 W. main Street</b>	
6 City, state, and ZIP code <b>Lead SD 57754</b>		
7 List account number(s) here (optional)		

Requester's name and address (optional)

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
				-			-		
or									
Employer identification number									
4	6			-	6	0	0	2	5
									8

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ► **Robin Lucero**

Date ► **9/23/2024**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.