

LEAD CITY COMMISSION
Regular Meeting
December 16, 2024

The Lead City Commission met on Monday, December 16, 2024, in City Hall, 801 West Main Street at 6:00 PM with the following members present: Mayor Ron Everett and Commissioners Dustin Heupel, Roger Thomas, Kayla Klein and Robert Carr. Absent: None. Mayor Everett called the Regular Meeting to order. The Pledge of Allegiance was recited.

APPROVE MINUTES

1. Minutes of the December 12, 2024, Regular Meeting are approved as read.
2. Minutes of the November 18, 2024, Regular Meeting are approved as read with a spelling correction.

AMEND AGENDA TO ADD TO J-SUBSECTION 2

M/Thomas, S/Klein- Carried to approve adding J subsection 2, and discussing the proclamation first on the agenda.

ITEMS FROM VISITORS

1. Jaimie Bebe with the Lead Chamber was present to discuss a budget request from the city out of the 2025 Bed and Booze budget in the amount of \$5000 for four videos from 605 Marketing to showcase our town.
M/Klein, S/Thomas- Carried to approve the \$5000 request from the chamber out of the 2025 B&B marketing budget to complete the four videos from 605 Marketing.

LIBRARY

1. Library Director, Sarah Shoop stated Monday the 23rd they will be having an open house celebration at the library for 130 years of service from 3-5PM.
Sarah stated the state budget for the library was proposed and it looks as if the state libraries will take quite a hit. If this goes through it will affect every aspect out the library's services. Sarah is encouraging people to reach out to the state legislature to let them know how much the library is used and how important it is to the community.

PLANNING AND ZONING

1. Changes recommended to Comp Plan being added. Possible approval at 1/14/25 Meeting.

HISTORIC PRESERVATION

1. 150th Anniversary Planning Continues.

PUBLIC SAFETY

1. Possible Termination of Employee, Pending Executive Session and Testimony from 11/18/24 Executive Session.
Officer Wilson did not show up to the meeting to appeal his case so therefore he will be terminated.
M/Carr, S/Thomas- Carried to terminate officer Wilson based off executive session testimony during the 11/18/2024 meeting.
2. New Hire—Paige Erickson- M/Thomas, S/Heupel- Carried to approve hiring Paige Erickson at a rate of \$23.72 and a \$1.00 Raise upon certification Effective 12/17/24.
Mayor Everett recused himself of the vote because Paige is a family member.
Those voting Aye: Commissioner Klein, Thomas, and Heupel
Those voting nay: Commissioner Carr.

BUIDLINGS INSPECTIONS/PLANNING OFFICE/HEALTH SAFETY

1. Approve plat of lot 138R of Moulton Terrace Addition- M/Carr, S/Heupel- Carried to approve plat as read.
Plat of Lot 138R of Moulton Terrace Addition Located in a Portion of M.S. 277 Formerly Lot 138 Coolidge Street, Lot 148B and Vacated Alley of Moulton Terrace Addition City of Lead, Lawrence County, South Dakota,
2. Approve Ordinance 1114-24 Storage Containers (1st Reading)- M/Klein, S/Thomas- Carried to stipulate to the reading and approve Ordinance 1114-24 Storage Containers (1st Reading)
Heupel stated 157.4 A should say only Historic District. And 157.4 D setbacks should be clarified in the second reading.
M/Thomas, S/Heupel- Carried to amend Ordinance and approve with changes as read.
3. RFP for Facility Plan update- M/Klein, S/Carr- Carried to approve sending out an RFP for the Facility Plan Update.
4. Pickleball Fundraiser Flyer- City Planner Robin Lucero stated they will be doing a fundraiser to raise items for the pickleball courts, anyone who would like to donate can drop off donations at City Hall or make donations on the city website!

BILLS

M/Carr, S/Klein- Carried to approve the Bills in the amount of \$161,957.96 (payables) \$94,689.16 and (wages) \$67,268.80

Vendor	Amount
ACE HARDWARE	\$ 654.19
ALL NET CONNECTIONS	\$ 1,774.52
BLACK HILLS PIONEER	\$ 808.09
BLACK HILLS PURE, INC	\$ 51.25
CORE & MAIN	\$ 5,400.00
DEADWOOD DENTAL	\$ 638.40
DIGITAL DESIGNS	\$ 1,489.82
DISCOUNT MAGAZINE SUBSCRIPTION SERVICE, INC.	\$ 239.86
HEARST LIBRARY	\$ 2,666.39
HONEYWELL INC	\$ 1,981.94
JACOBS PRECISION WELDING, INC.	\$ 101.98
JENNER EQUIPMENT, INC.	\$ 972.22
JERRY GREERS ENGINEERING	\$ 330.78
JOHNER PAVING	\$ 1,500.00
JOHNS & KOSEL, PROF. LLC	\$ 675.00
KNECHT HOME CENTER/SPEARFISH	\$ 175.22
LEAD CHAMBER OF COMMERCE	\$ 50.00
LEAD/DEADWOOD SANITARY DIST	\$ 35,832.43
M.S. MAIL	\$ 881.55
MENARDS	\$ 547.67
MIDCONTINENT TESTING LAB	\$ 85.00
NORTHWEST PIPE FITTINGS, INC	\$ 243.09
POWERPLAN	\$ 26.04
RAPID DELIVERY INC	\$ 33.80
RUSHMORE OFFICE	\$ 196.00
SANDER SANITATION	\$ 28,763.52
SERVALL TOWELL & LINEN, INC.	\$ 884.31
SIMON NORTH REGION SD	\$ 654.29
SOUTHSIDE OIL CO., INC.	\$ 5,350.10
DR. REID STONE, DDS	\$ 629.50
USA BLUEBOOK	\$ 539.76
VERIZON WIRELESS	\$ 512.44
Total Amount	\$ 94,689.16
Mayor/Commission	\$ 1,284.00
Finance	\$ 8,157.93
Govt Buildings	\$ 3,410.43
Police	\$ 15,299.32
Streets	\$ 20,110.15
Health Inspections	\$ 5,108.12
Parks	\$ 2,234.67
Library	\$ 6,501.14
Sewer	\$ 5,163.04
Total Amount	\$ 67,268.80

LEGAL AND FINANCE

1. November 2024 Financial Report- M/Carr, S/- Carried to approve the 2024 November Financial Report in the amount of \$ 1,125,726.16
2. Approve Combined Voting Agreement- M/Klein, S/Carr- Carried to stipulate to the reading.
M/Carr, S/Thomas- Carried to approve Combined Voting Agreement.
3. Personnel Policy Changes- M/Klein, S/Thomas- Carried to stipulate to the reading.
M/Klein, S/Thomas- Carried to approve Personnel Policy Changes.
4. Resolution 2024-13 Fee Resolution- M/Carr, S/Heupel- Carried to approve Resolution 2024-13 Fee Resolution with a change to leased parking.

CITY OF LEAD RESOLUTION # 2024-13

A RESOLUTION SETTING FORTH A SCHEDULE OF RATES FOR USE BY THE CITY OF LEAD

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on December 16, 2024, pursuant to SDCL 9-19, motion was made by Carr seconded by Heupel, that the following resolution be adopted:

WHEREAS, City Ordinances require certain license fees, charges for services, and other designations to be established by resolution:

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of the City of Lead, hereby establishes the following fees and other designations effective for the year 2025. This resolution will replace all previous fees and designations. All utility rates will be effective January 1, 2025. All other rates will be effective upon passing of resolution.

FINANCE

Park Shelter Fee	\$50.00/2 hours
Open Container Permit	\$10.00
Peddler Permit	\$35.00/30 days
Special Malt Beverage Retailer’s License	\$10.00
Short Term Rental Permit	\$250.00

Alcohol Licensing:

On-sale Liquor License	\$1,200.00 Annually
Wine	\$500.00 Annually
Package Liquor	\$400.00 Annually
Malt Beverage/SD Farm Wine On/Off Sale	\$300.00 Annually

Marijuana Licensing:

Dispensary	\$5,000.00 Annually
Cultivation	\$5,000.00 Annually
Manufacturing	\$5,000.00 Annually
Testing	\$5,000.00 Annually
Transfer application fee	\$5,000.00
Administrative modification fee	\$50.00
Full modification fee	\$500.00
Reimbursement, failure to obtain SD DOH certificate	\$2,500.00

BUILDING

Preliminary Plat Fee	\$100.00
Secondary Plat Fee	\$50.00
Sign Permit	\$25.00
Excavation Permit	\$500.00
Variance Application	\$200.00
Change of Zoning Request	\$200.00
Conditional Use Permit	\$200.00
Contractor’s License	\$100.00
Renewal by January 31	\$50.00

Demolition Permit:

Contributing structure in Historic District	\$500.00
*\$100.00 non-refundable	
Non-contributing structure in Historic District	\$250.00
*\$50.00 non-refundable	
Garage/outbuilding outside Historic District	\$100.00
*\$25.00 non-refundable	
Home outside Historic District	\$250.00
*\$50.00 non-refundable	
Garage/Outbuilding outside Historic District	\$50.00
*\$25.00 non-refundable	

Short Term Rental Inspection Fee	\$150.00
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Other Inspection Fees:

Inspection outside of normal business hours, 2 hour minimum ...	\$40/hour
Reinspection fees assessed under provisions of UBC 108.8	\$40/hour
Inspection for which no fee is specifically indicated, ½ hour minimum	\$40.00/hour
Additional plan review required by changes, additions, or revisions to plans, ½ hour minimum	\$40.00/hour
For use of outside consultants for plan checking and inspections or both	Actual cost plus overhead

Building Permit Fee Schedule:

Up to \$500:	\$15.00
\$500.01 to \$2,000: For the first \$500.00 plus \$3.00 for each additional \$100.00, or fraction thereof, to and including \$2,000.00	\$60.00

\$2,000.01 to \$25,000.00: For the first \$2,000.00 plus \$12.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00	\$336.00
\$25,000.01 to \$50,000.00: For the first \$25,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.....	\$486.00
\$50,000.01 to \$100,000.00: For the first \$50,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	\$736.00
\$100,000.01 to \$500,000.00: For the first \$100,000.00 plus \$4.20 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	\$2,416.00
\$500,000.01 to \$1,000,000.00: For the first \$500,000.00 plus \$3.60 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	\$4,216.00
\$1,000,000.00 and over: For the first \$1,000,000.00 plus \$2.40 for each additional \$1,000.00, or fraction thereof	\$4,216.00

WATER

Water rate, includes 2,000 gallons	\$33.75
Per 1000 gallons over base rate	\$3.65
Monthly discount for bank deduction	\$0.50
Turn off/on water rate during business hours	\$50.00
Turn off/on water rate after business hours and weekends	\$150.00
Meter test	\$30.00
Water tap fee 1" line	\$1,000.00
Water tap fee 2" line	\$2,000.00
Water tap fee 4" line	\$4,000.00
Water tap fee 6" line	\$6,000.00
Water tap fee 8" line	\$8,000.00
Water tap fee 12" line	\$12,000.00

SEWER

Sewer tap	\$1,500.00
Sewer Rate	\$11.00

GARBAGE

Garbage	\$24.72
Tax	\$1.53

ANIMALS

Dog tag, non-neutered	\$10.00/Annually
Dog tag, neutered	\$3.00/Annually
Animal at large, penalty	
First offense	\$25.00
Second offense	\$50.00
Third offense	\$100.00
Chicken Application	\$100.00

PARKING

Handicap parking ticket	\$50.00
Dead storage parking ticket	\$25.00
Other parking ticket	\$20.00
Parking Variance	\$10.00

*Good for 5 days

Lower Parking Garage Lease Pricing:

1 month	\$60.00
Tax	\$3.90

Upper Parking Garage Lease Pricing:

1 month	\$20.00
Tax	\$1.30

McClellan Leased Parking:

1 month	\$20.00
Tax	\$1.30

East Summit Street Leased Parking:

1 month	\$20.00
Tax	\$1.30

Violations:

Overparked, within 72 hours	\$20.00
Overparked, after 72 hours	\$25.00
Blocking driveway, within 72 hours	\$20.00
Blocking driveway, after 72 hours	\$25.00

Parking prohibited, within 72 hours	\$20.00
Parking prohibited, after 72 hours	\$25.00
Parking after time limit, within 72 hours	\$20.00
Parking after time limit, after 72 hours	\$25.00
Parking in unloading zone, within 72 hours	\$20.00
Parking in unloading zone, after 72 hours	\$25.00
Parking against traffic, within 72 hours	\$20.00
Parking against traffic, after 72 hours	\$20.00
Handicapped parking only, within 72 hours	\$50.00
Handicapped parking only, after 72 hours	\$55.00
Dead storage, within 72 hours	\$25.00
Dead storage, after 72 hours	\$30.00
Snow removal, within 72 hours	\$20.00
Snow removal, after 72 hours	\$25.00
Other, within 72 hours	\$20.00
Other, after 72 hours	\$25.00

TAXI LICENSE

Taxi License (Per vehicle)	\$50.00
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RECORDS

Copies (8.5x11) Black and White	\$0.25
Copies (8.5x11) Black and White Double Sided or full page images	\$0.50
Copies (8.5x11) Color	\$0.50
Copies (8.5x11) Color Double Sided or full page images	\$1.00
Copies (11x17) Color	\$1.00
Copies (11x17) Color Double Sided	\$1.00
Faxing	\$1.00/page
Accident Report	\$4.00
Police Record Request	\$20.00
Background Check Fee	\$26.75

CEMETARY

City of Lead Resident:

Grave Site Adult	\$250.00
Perpetual Care Adult	\$240.00
Grave Site Infant	\$100.00
Perpetual Care Infant	\$100.00
Staking Fee	\$60.00
Headstone Deposit	\$75.00

City of Lead Non-Resident:

Grave Site Adult	\$300.00
Perpetual Care Adult	\$300.00
Grave Site Infant	\$125.00
Perpetual Care Infant	\$125.00
Staking Fee	\$60.00
Headstone Deposit	\$75.00

EQUIPMENT/PERSONNEL

Loader/Blade.....	\$125/hour
Mini Excavator	\$90/hour
Dump Truck	\$80/hour
Other Truck	\$75/hour
Bob Cat/Skid steer	\$80/hour
Backhoe	\$90/hour
Pickup/Trailer	\$65/hour
Other Equipment	\$50/hour
Street Personnel During Regular Hours	\$50/hour
Utility Personnel During Regular Hours	\$50/hour
All Personnel After Hours	\$150/hour
Vactor/Jet Truck	\$125/hour
Supplies	Actual cost plus 20%

Those voting aye: Mayor Everett, and Commissioners, Carr, Heupel, Klein, and Thomas.

Those voting nay: None

Motion carried.

Dated this 16th day of December, 2024

CITY OF LEAD:

ATTEST:

Ron Everett, Mayor

John Wainman, City Administrator

(SEAL)

- 5. Resolution 2024-14 Transfer of Funds to Library- M/Carr, S/Thomas- Carried to approve Resolution 2024-14 Transfer of Funds from the General Fund to the Library in the amount of \$150,000

CITY OF LEAD RESOLUTION # 2024-14

A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE LIBRARY FUND

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on December 16, 2024, pursuant to SDCL 9-19, motion was made by Carr seconded by Thomas that the following resolution be adopted:

WHEREAS, the City of Lead finds it necessary to supplement the Library Fund with funds from the General Fund, and

WHEREAS, the City of Lead has sufficient funds in the General Fund,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lead shall transfer the amount of \$150,000 (One hundred and fifty thousand dollars) from the General Fund to the Library Fund.

Those voting aye: Mayor Ron Everett, and Commissioners Carr, Heupel, Klein, and Thomas

Those voting nay: None

Motion carried.

Dated this 16th day of December, 2024

CITY OF LEAD:

ATTEST:

Ron Everett, Mayor

Billie Jo Inhofer, Finance Officer

(SEAL)

ITEMS FROM MAYOR & COMMISSIONERS

- 1. Two openings on the Fassbender Board of Directors. Take applications here at City Hall
- 2. Announce special maintenance fee informational meeting times. (information only, not commission meetings)
- 3. City Hall will be closed at 12pm on Christmas Eve, Tuesday, December 24, 2024, and Closed on Christmas Day, Wednesday, December 25, 2024.
- 4. Proclamation—Delores “Dee” Baker Day- Mayor Ron Everett proclaimed December 23, 2024, Delores “Dee” Baker Day.

CITY OF LEAD

PROCLAMATION

Delores “Dee” Baker Day

WHEREAS, Delores “Dee” Baker is a resident of Lead South Dakota and;

WHEREAS, Dee loved Lead so much she moved here twice, and;

WHEREAS, Dee enjoys her own Garden and flowers in Lead, and;

WHEREAS, Dee hosted her first annual garden party at the age of 99 years old, and;

WHEREAS, Dee Bakers favorite holiday is Halloween, and;

WHEREAS, Dee Baker decorates her home and dresses up every year while handing out candy, and;

WHEREAS, Dee Baker shovels her own sidewalk, even though her daughter Shari tells her not to, and;

WHEREAS, Dee Baker sometimes shovels the street in front of her home even though the city of Lead has not asked her nor requires her to do so, and;

WHEREAS, Dee Baker enjoys crafting, Easter Bunnies, Halloween, Pumpkins, and Christmas wreaths to pin on hundreds of community residents during the holidays, and;

WHEREAS, Dee Baker will turn 100 years old on Monday, December, 23, 2024.

NOW, THEREFORE, I, Ron Everett, Mayor of the City of Lead, South Dakota, on behalf of the entire community of Lead, do hereby extend best wishes to Dee Baker on the occasion of her 100th birthday with sincere congratulations for many more happy and productive years.

**NOW, THEREFORE, I, Mayor Ron Everett,
Mayor of the City of Lead, by virtue of the authority vested in me,
do hereby proclaim, December 23, 2024, as
Delores “Dee” Baker
Day in the City of Lead, South Dakota**

IN WITNESS, I have hereunto set my hand and caused to be affixed the
Great Seal of the City of Lead, this 23rd day of December 2024.

Ron Everett—Mayor

MEETING/ANNOUNCEMENTS

1. Next Regular Meeting—Wednesday, January 6th @ 6:00 PM Lead City Hall
2. Planning & Zoning—Tuesday, January 14th @ 5:00 PM Lead City Hall
3. Historic Preservation- No December Meeting

ADJOURN

M/Heupel, S/Carr —Carried to adjourn Regular Meeting at 7:07 PM.

CITY OF LEAD

ATTEST

Ron Everett, Mayor
(SEAL)

John Wainman, City Administrator