

**LEAD CITY COMMISSION**  
**Regular Meeting**  
**June 17, 2024**

The Lead City Commission met on Monday, June 17, 2024, in City Hall, 801 West Main Street at 5:00 PM with the following members present: Acting Mayor Kayla Klein and Commissioners Dustin Heupel, Roger Thomas and Robert Carr. Absent: Mayor Ron Everett. Kayla Klein called the Regular Meeting to order. The Pledge of Allegiance was recited.

**APPROVE MINUTES**

- Minutes of the June 3, 2024, Regular Meeting are approved as read.

**ITEMS FROM VISITORS**

- Sarah Canida was present to give an update on upcoming events.
- Darla Auld was present to give an update for the Handley Center.
- Parking complaint, Wainman will pass this along to Chief Williams.

**LIBRARY**

- Library Stats Report

| 2024 Statistics          | Jan          | Feb          | March        | April        | May          | June     | July     | August   | Sept     | Oct      | Nov      | Dec      | TOTAL        |
|--------------------------|--------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|----------|--------------|
| Koha Total Circ          | 1,032        | 1,147        | 1,248        | 1,135        | 1,131        |          |          |          |          |          |          |          | 5,693        |
| ADULT FICTION            | 330          | 327          | 337          | 351          | 337          |          |          |          |          |          |          |          | 1,682        |
| ADULT NON                | 88           | 99           | 107          | 124          | 140          |          |          |          |          |          |          |          | 558          |
| YA FICTION               | 56           | 39           | 50           | 51           | 49           |          |          |          |          |          |          |          | 245          |
| JUNIOR FICTION           | 61           | 73           | 104          | 102          | 76           |          |          |          |          |          |          |          | 416          |
| JUNIOR NON               | 21           | 90           | 41           | 36           | 33           |          |          |          |          |          |          |          | 221          |
| EASY FICTION             | 138          | 156          | 157          | 141          | 194          |          |          |          |          |          |          |          | 786          |
| AUDIO                    | 33           | 26           | 21           | 11           | 11           |          |          |          |          |          |          |          | 102          |
| VIDEO                    | 291          | 332          | 416          | 310          | 272          |          |          |          |          |          |          |          | 1,621        |
| EAUDIO/VIDEO             | 294          | 273          | 312          | 295          | 307          |          |          |          |          |          |          |          | 1,481        |
| EBOOKS                   | 211          | 168          | 191          | 165          | 152          |          |          |          |          |          |          |          | 887          |
| MAGAZINES                | 4            | 2            | 1            | 7            | 3            |          |          |          |          |          |          |          | 17           |
| ILL BORROWED             | 45           | 31           | 37           | 24           | 35           |          |          |          |          |          |          |          | 172          |
| ILL LOANED               | 142          | 107          | 40           | 103          | 98           |          |          |          |          |          |          |          | 490          |
| <b>Total Circulation</b> | <b>1,714</b> | <b>1,723</b> | <b>1,814</b> | <b>1,720</b> | <b>1,707</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>8,678</b> |
| Total patrons            | 1,789        | 1,801        | 1,815        | 1,817        | 1,832        |          |          |          |          |          |          |          |              |
| Items Cataloged          | 21,166       | 21,177       | 21,271       | 21,336       | 21,373       |          |          |          |          |          |          |          |              |
| Ref. Questions           | 206          | 217          | 218          | 184          | 202          |          |          |          |          |          |          |          | 1,027        |
| Adult Activities         | 2            | 1            | 1            | 1            | 1            |          |          |          |          |          |          |          | 6            |
| Adult Attendance         | 8            | 8            | 2            | 7            | 8            |          |          |          |          |          |          |          | 33           |
| JR Activities            | 7            | 7            | 7            | 5            | 8            |          |          |          |          |          |          |          | 34           |
| JR Attendance            | 95           | 131          | 124          | 82           | 374          |          |          |          |          |          |          |          | 806          |
| YA Activities            | 4            | 3            | 4            | 3            | 2            |          |          |          |          |          |          |          | 16           |
| YA Attendance            | 29           | 18           | 33           | 24           | 10           |          |          |          |          |          |          |          | 114          |
| <b>Attendance</b>        | <b>1,028</b> | <b>1,078</b> | <b>1,089</b> | <b>921</b>   | <b>1,012</b> |          |          |          |          |          |          |          | <b>5,128</b> |
| Microreader              | 1            | 0            | 0            | 3            | 2            |          |          |          |          |          |          |          | 6            |
| Wireless                 | 83           | 75           | 84           | 103          | 112          |          |          |          |          |          |          |          | 457          |
| Computer Adult           | 97           | 87           | 91           | 77           | 68           |          |          |          |          |          |          |          | 420          |
| Computer Junior          | 5            | 10           | 19           | 14           | 24           |          |          |          |          |          |          |          | 72           |
| Website Visits           | 411          | 357          | 376          | 364          | 332          |          |          |          |          |          |          |          | 1,840        |
| Non-Card Users           | 130          | 165          | 205          | 176          | 220          |          |          |          |          |          |          |          | 896          |

**PLANNING & ZONING**

- The Planning and Zoning Board is accepting one new member. Please spread the word to anyone who would like to join the Board.
- P&Z is the process of working on a sidewalk study, more information to come.

**HISTORIC PRESERVATION**

- Terry Smith was present to give an update on the Hidden Treasure Heritage Festival June 21 & 22, 2024

**COMPREHENSIVE PLAN**

- Work continues on the new comprehensive plan.

**BUILDING INSPECTIONS/PLANNING OFFICE/HEALTH SAFETY**

- Building Permits for the month of June  
First \$2,500 of value of project is free. (\$50 value)
- Appoint Robin Lucero as City Representative to Fassbender Board- M/Carr, S/Thomas- Carried to appoint Robin Lucero as City Representative to the Fassbender Board.

**PUBLIC WORKS**

- New Hire—Kelly Keith- M/Heupel, S/Carr- Carried to approve hiring Kelly Keith at a rate of \$23.69/hr. effective immediately.

**BILLS**

M/Carr, S/Thomas- Carried to approve the Bills in the amount of \$179,710.52 (payables) \$104,935.16 and (wages) \$74,775.36

| <b>Vendor</b>                           | <b>Amount</b>        |
|---|----------------------|
| A&B BUSINESS SOLUTIONS                  | \$ 764.59            |
| ADAMS SALVAGE RECYCLING & RECOVERY      | \$ 238.01            |
| DAWN ALLEN                              | \$ 150.21            |
| AMANN DENTAL                            | \$ 246.00            |
| AMERICAN LEGAL PUBLISHING CORP.         | \$ 1,386.87          |
| BARRY'S ELECTRIC                        | \$ 10,164.08         |
| BLACK HILLS CHEMICAL & JANITORIAL, INC. | \$ 92.71             |
| BLACK HILLS ELECTRIC COOPERATIVE        | \$ 40.00             |
| BLACK HILLS LIBRARY CONSORTIUM          | \$ 19.74             |
| BLACK HILLS OVERHEAD DOORS              | \$ 1,050.19          |
| BUTLER MACHINERY COMPANY                | \$ 1,311.36          |
| CORE & MAIN                             | \$ 343.55            |
| DAKOTA RENTALS                          | \$ 454.20            |
| FIRST INTERSTATE BANK                   | \$ 1,125.00          |
| HANDLEY CENTER                          | \$ 118.00            |
| HEARST LIBRARY                          | \$ 629.09            |
| HONEYWELL INC                           | \$ 1,876.83          |
| INTERSTATE ENGINEERING, INC.            | \$ 2,806.92          |
| JERRY GREERS ENGINEERING                | \$ 968.96            |
| JOHNS & KOSEL, PROF. LLC                | \$ 990.64            |
| KNECHT HOME CENTER/SPEARFISH            | \$ 402.29            |
| LEAD/DEADWOOD SANITARY DIST             | \$ 38,690.92         |
| LYNN'S                                  | \$ 77.14             |
| MCGAS PROPANE                           | \$ 2,071.31          |
| MIDCONTINENT TESTING LAB                | \$ 300.00            |
| NORTHERN HILLS SOD FARM                 | \$ 1,188.00          |
| NORTHWEST PIPE FITTINGS, INC            | \$ 760.89            |
| PERFORMANCE ONE                         | \$ 120.00            |
| PONDEROSA LAND SURVEYS LLC              | \$ 510.00            |
| RAPID DELIVERY INC                      | \$ 50.70             |
| RUSHMORE OFFICE                         | \$ 210.54            |
| SANDER SANITATION                       | \$ 28,763.12         |
| SERVALL TOWELL & LINEN, INC.            | \$ 1,564.12          |
| SOUTH DAKOTA ONE CALL                   | \$ 26.25             |
| SOUTHSIDE OIL CO., INC.                 | \$ 3,081.85          |
| VERIZON WIRELESS                        | \$ 505.08            |
| WARNE CHEMICAL & EQUIPMENT CO.          | \$ 1,836.00          |
| <b>Total Amount</b>                     | <b>\$ 104,935.16</b> |
| Payroll                                 |                      |
| Mayor/Commission                        | \$ 1,284.00          |
| Finance                                 | \$ 8,157.93          |
| Govt Buildings                          | \$ 8,308.86          |
| Police                                  | \$ 19,638.79         |
| Streets                                 | \$ 19,093.38         |
| Health Inspections                      | \$ 5,108.12          |
| Parks                                   | \$ 306.30            |
| Library                                 | \$ 6,800.50          |
| Water                                   | \$ 6,077.48          |
| <b>Total Amount</b>                     | <b>\$ 74,775.36</b>  |

**LEGAL AND FINANCE**

1. Financial Report- M/Carr, S/Heupel- Carried to approve the May financial report in the amount of \$1,260,392.28
2. Ordinance Changes
  - a) Ordinance 1097-24 General Water Provisions (First Reading)

i. Abandon Water Policy

Thomas would like water tap fees to be raised to \$1000

Carr disagrees with the \$1000 increase but would consider raising them to \$500.

M/Thomas, S/Heupel- Carried to approve \$1000 Water Tap Fee Raise.

Thomas made an Amendment to the motion to add \$1000 increase to water tap fees only. Seconded by Heupel.

Wainman stated the easiest way would be to strike out tap fees altogether and come back with a resolution.

Klein would like more information to discuss by the next meeting.

Thomas rescinded motion

M/Thomas, S/Heupel- Carried to strike motion and set by resolution.

M/Carr, S/Thomas- Carried to approve abandoning the water policy.

- b) Ordinance 1098-24 Penalty (Second Reading)- M/Thomas, S/Heupel- Carried to approve Ordinance 1098-24 (Second Reading) as read
  - c) Ordinance 1099-24 Traffic Violations (Second Reading)- M/Carr, S/Thomas- Carried to approve Ordinance 1099-24 (Second Reading) as read.
  - d) Ordinance 1100-24 Assemblies, Parades and Processions (Second Reading)- M/Thomas, S/Carr- Carried to approve Ordinance 1099-24 (Second Reading) as read.
  - e) Ordinance 1101-24 Bicycles, Skateboards, etc. (Second Reading)- M/Thomas, S/Heupel- Carried to approve Ordinance 1101-24 Bicycles, Skateboards, etc. (Second Reading) as read.
3. Park Ave Water Line Replacement Agreement- M/Carr, S/Thomas- Carried to approve mayor signing Park Ave Water Line Replacement Agreement as read.  
M/Carr, S/Thomas- Carried to approve Park Ave Water Line Replacement Project (8-inch Line).
4. Volunteer List- M/Heupel, S/Carr- Carried to approve Volunteer List as read.  
John Wainman stated this list is for workman's comp. to be read and approved every year.

**ITEMS FROM MAYOR & COMMISSIONERS**

- 1. City Hall Closed Wednesday, June 19, 2024—Juneteenth
- 2. Thank you to Jerry Aberle for his generous donation and everyone else who has also donated to the Pickleball Courts.

**MEETING/ANNOUNCEMENTS**

- 1. Next Regular Meeting—Monday, July 1<sup>st</sup> @ 5:00 PM Lead City Hall
- 2. Planning & Zoning—Tuesday, July 9<sup>th</sup> @ 5:00 PM Lead City Hall
- 3. Comprehensive Plan—Thursday July 18<sup>th</sup> @ 11:00 AM Lead City Hall
- 4. Historic Preservation—Wednesday, July 17<sup>th</sup> @ 4:00 PM Lead City Hall

**ADJOURN**

M/Heupel, S/Thomas —Carried to adjourn Regular Meeting at 6:05 PM.

CITY OF LEAD

ATTEST

\_\_\_\_\_  
Ron Everett, Mayor  
(SEAL)

\_\_\_\_\_  
John Wainman, City Administrator