

LEAD CITY COMMISSION
Regular Meeting
January 5, 2026

The Lead City Commission met on Monday, January 5, 2026, in City Hall, 801 West Main Street at 5:30 PM with the following members present: Mayor Dustin Heupel, and Commissioners Roger Thomas, Kayla Klein, Robert Carr and Al Rohrer. Absent: None. Mayor Heupel called the Regular Meeting to order. The Pledge of Allegiance was recited.

APPROVE AGENDA

M/Carr, S/Klein—Carried to approve the January 5, 2026, Agenda.

APPROVE MINUTE

1. Minutes of December 15, 2025, Meeting are approved as read.

ITEMS FROM VISITORS

1. Todd Jones with the Homestake Opera house was present to speak about ongoing restorations with their building and future events to come.
2. Val Meiners with the Check and Balances Group was present to read a letter to the commission regarding the Handley Center.

PUBLIC SAFETY

1. Water service line survey

City Administrator Robin Lucero discussed the water service line survey that was mailed out to residents and what they can do to identify the material of their water line and how to get the city this information. Please reach out to the city if you have any questions regarding this.

LIBRARY

1. Accept resignation from Colleen Skalsky

Library Director Sarah Shoop was present to let the commission know Colleen Skalsky will be resigning from the city. Colleen has been a dedicated part-time employee with the City of Lead for 36 years. Thank you, Colleen, for your hard work and dedication to the city.

M/Carr, S/Rohrer- Carried to accept Collen Skalsky's resignation.

2. Part-time Library Custodian Job Opening

Sarah Shoop would like to open the part-time library custodian job for applications.

M/Rohrer, S/Klein- Carried to approve part-time library custodian job opening.

3. Library Director Certificate renewal

Robin Lucero stated that Sarah Shoop renews her Library Director Certificate every three years and this December the State Librarian Goerge Seaman came to Lead to personally deliver Sarah's certificate and was able to visit and tour the Hearst Library. Robin thanked Sarah for her hard work and dedication and all she does for the patrons of Lead and the Library.

BUILDING INSPECTIONS/PLANNING OFFICE/HEALTH SAFETY

1. Cooperation and agreement with other state purchasing agencies, exemption from bid requirements for Par Course Park equipment purchase (Allowed under SDCL 5-18A-37)

M/Carr, S/Klein- Carried to approve Cooperation and agreement with other state purchasing agencies, exemption from bid requirements for Par Course Park equipment purchase (Allowed under SDCL 5-18A-37)

- i. Accept Proposal from Landscape Structures \$154,125.32

M/, Klein, S/Carr- Carried to approve accepting proposal from Landscape Structures in the amount of \$154,125.32.

- ii. Sign Purchase Order for Landscape Structures for equipment order

M/Klein, S/Thomas- Carried to approve signing purchase order for Landscape Structures in the amount of \$154,125.32.

- iii. Accept Proposal from Dakota Playground \$78,223

M/Klein, S/-Thomas- Carried to accept proposal from Dakota Playground in the amount of \$78,223.

2. 2026 Community Forestry Grant Awarded \$5,000

Robin Lucero stated the city has received the 2026 Community Forestry Grant in the amount of \$5000 so the city will be able to plant several trees before the 2026 4th of July celebration.

3. City of Lead Newsletter will be sent out once every month. It will be posted on Facebook and our websites and soon you can also subscribe to get this emailed as well.

4. Ordinance #1122-25 Vehicles for Hire (Second Reading)

M/Carr, S/Klein- Carried to stipulate to the reading.

M/Klein, S/Carr- Carried to approve Ordinance #1122-25 Vehicles for Hire (Second Reading)

5. Ordinance #1123-25 Peddlers (Second Reading)

M/Klein, S/Thomas- Carried to stipulate to the reading.

M/Klein, S/Thomas- Carried to approve Ordinance #1123-25 Peddlers (Second Reading)

6. Easement Agreement with South Dakota Science Technology and Authority for utility line: *Tract A of the Yates Subdivision of the City of Lead, Lawrence County, South Dakota Plat document #2005-08217*

M/Carr, S/Klein- Carried to approve Easement Agreement with South Dakota Science Technology and Authority for utility line.

BILLS

M/Carr, S/Klein- Carried to approve the Bills in the amount of \$302,458.13 (payables) \$225,827.23 and (wages) \$77,824.11

| Vendor | Amount |
|---|----------------------|
| 1000 BULBS | \$ 1,163.76 |
| A&B BUSINESS SOLUTIONS | \$ 49.92 |
| ACE HARDWARE | \$ 606.81 |
| ADAMS SALVAGE RECYCLING & RECOVERY | \$ 161.23 |
| ALL NET CONNECTIONS | \$ 2,515.00 |
| ANDERSON SERVICES LLC | \$ 145.00 |
| BARRY'S ELECTRIC | \$ 4,489.00 |
| BLACK HILLS SECURITY & SYSTEMS | \$ 134.85 |
| BUTLER MACHINERY COMPANY | \$ 5,316.86 |
| CAPFIRST EQUIPMENT FINANCE, INC. | \$ 37,770.73 |
| CORE & MAIN | \$ 1,349.01 |
| DIGITAL DESIGNS | \$ 1,100.00 |
| EB COMMUNICATIONS, LLC | \$ 797.50 |
| GALLS, INC. | \$ 385.86 |
| INTERNATIONAL CODE COUNCIL INC | \$ 170.00 |
| JACOBS PRECISION WELDING, INC. | \$ 490.00 |
| JENNER EQUIPMENT, INC. | \$ 91.84 |
| LYNN'S | \$ 37.51 |
| MIDCONTINENT TESTING LAB | \$ 1,015.25 |
| MONTANA DAKOTA UTILITIES | \$ 2,033.90 |
| NORTHWEST PIPE FITTINGS, INC | \$ 1,701.42 |
| RAMKOTA HOTEL - PIERRE | \$ 244.00 |
| RO-SHAM-BO | \$ 1,830.00 |
| SDML WORKER'S COMP FUND | \$ 44,302.00 |
| SOLAR SOUND CORP | \$ 204.82 |
| SOUTH DAKOTA ASSOCIATION OF RURAL WATER SYSTEMS | \$ 815.00 |
| SOUTH DAKOTA PLANNERS ASSOCIATION | \$ 50.00 |
| DR. REID STONE, DDS | \$ 439.20 |
| STREET IMAGES | \$ 679.99 |
| STURDEVANTS AUTO PARTS, INC. | \$ 497.19 |
| SUMMIT FIRE PROTECTION | \$ 2,665.10 |
| SUNSHINE TOWING | \$ 900.00 |
| TENT & TABLE | \$ 4,945.21 |
| VESTIS FIRST AID | \$ 287.85 |
| WATERS HARDWARE | \$ 95.92 |
| WEST RIVER SOLID WASTE SOLUTIONS LLC | \$ 29,776.32 |
| WESTERN PEAKS LOGISTICS | \$ 99.32 |
| AVERA HEALTH PLANS | \$ 31,296.72 |
| BLACK HILLS ENERGY | \$ 2,992.07 |
| FIRST NATIONAL BANK | \$ 35,434.46 |
| FIRST NATIONAL CREDIT CARD | \$ 6,746.61 |
| Total Amount | \$ 225,827.23 |
| Payroll | |
| Mayor/Commission | \$ 1,450.90 |
| Finance | \$ 9,229.34 |
| Govt Buildings | \$ 540.25 |
| Police | \$ 21,480.63 |
| Streets | \$ 22,468.26 |
| Health/Inspections | \$ 2,999.28 |
| Parks | \$ 5,436.26 |
| Library | \$ 7,342.02 |
| Water | \$ 6,877.17 |
| Total Amount | \$ 77,824.11 |

HEARINGS/PUBLIC MEETINGS

1. Lease of City Property Lily Simek
- M/Klien, S/Thomas- Carried to approve lease of City Property Lily Simek

LEGAL AND FINANCE

1. Resolution 2026-01 Establishing Employee Salaries for 2026
- M/Klein, S/Carr- Carried to stipulate to the reading.

RESOLUTION #2026-01

**A RESOLUTION ESTABLISHING THE SALARIES FOR THE EMPLOYEES
OF THE
CITY OF LEAD FOR THE YEAR OF 2026**

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on January 5, 2026, pursuant to SDCL 9-19, a motion was made by Klein, seconded by Thomas that the following resolution be adopted:

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Commission shall publish the salaries for compliance with the provisions of SDCL,

NOW, THEREFORE, BE IT RESOLVED by the City Commission that the following resolution, repealing all prior salary and wage resolutions, be passed and approved. The officers and employees shall be paid biweekly at the following salary or hourly rate:

| POSITION | EMPLOYEE | SALARIES | |
|--------------------------------------|--------------------|--------------|----------|
| | | ANNUAL | HOURLY |
| Mayor | Heupel, Dustin | \$ 9,159.84 | |
| Commissioner | Carr, Rob | \$ 6,821.16 | |
| Commissioner | Thomas, Roger | \$ 6,821.16 | |
| Commissioner | Rohrer, Allan | \$ 6,821.16 | |
| Commissioner | Klein, Kayla | \$ 6,821.16 | |
| | | | |
| City Administrator | Lucero, Robin | \$ 90,638.08 | |
| Finance Officer | Ryan, Billie Jo | \$ 72,637.04 | |
| | | | |
| Chief of Police/Public Safety Admin. | Williams, Robert | \$ 80,737.42 | |
| Sergeant | Erickson, Paige | | \$ 31.47 |
| Police Officer | Bong, Jackson | | \$ 29.05 |
| Police Officer | Rood, Marshall | | \$ 29.05 |
| Police Officer | TBD | | \$ 29.05 |
| Police Officer | TBD | | \$ 29.05 |
| Secretary-Clerk | Rantapaa, Jett | | \$ 27.24 |
| Police Officer (Ordinance) | Allen, Dawn | | \$ 29.05 |
| Part-time Officer | TBD | | \$ 25.00 |
| | | | |
| Building Official | Schumacher, Dennis | \$ 70,961.39 | |
| | | | |
| Public Works Administrator | Bauernfeind, Jason | \$ 80,567.95 | |
| Public Works Foreman | Silvernail, Joe | | \$ 31.47 |
| Heavy Equipment Operator | Thoreson, Skylar | | \$ 27.84 |
| Heavy Equipment Operator | Weiler, Lance | | \$ 27.84 |
| Heavy Equipment Operator | Williams, Larry | | \$ 27.84 |
| Heavy Equipment Operator | Grodzin, Payton | | \$ 27.84 |
| Heavy Equipment Operator | Widener, Charlie | | \$ 27.84 |
| Heavy Equipment Operator | Keith, Kelly | | \$ 27.84 |
| Buildings and Grounds, Foreman | Mertesdorf, Jerry | | \$ 30.56 |
| Buildings and Grounds | Brandeberry, Shawn | | \$ 27.84 |
| Buildings and Grounds (PT) | Churchill, Murphy | | \$20.58 |
| Parks Part-time | TBD | | \$18.00 |
| | | | |
| Utility Supervisor | Gudith, Rim | | \$30.56 |
| Utility Clerk | Essink, Jacie | | \$27.24 |
| Utility Laborer | Wardwell, Craig | | \$27.84 |
| | | | |
| | | | |

| | | | |
|----------------------------|-----------------|--------------|----------|
| Library Director | Shoop, Sarah | \$ 60,522.80 | |
| Assistant Library Director | Davis, Micole | | \$ 25.11 |
| Assistant Librarian | Carr, Luibov | | \$ 24.82 |
| Custodian | Skalsky, Coleen | | \$ 18.16 |

AND, BE IT FURTHER RESOLVED that salaried employees shall not receive compensation for time in excess of 40 hours per week.

AND, BE IT FURTHER RESOLVED any employee obtaining Utility Department Certification shall receive twenty-five cents (\$0.25) per hour, or salary equivalent, per level of certification up to a maximum of 4 certifications.

AND, BE IT FURTHER RESOLVED any hourly Police Department employee obtaining certification in department deemed critical courses shall receive twenty-five cents (\$0.25) per hour, per level of certification up to a maximum of 4 certifications.

AND, BE IT FURTHER RESOLVED all salaries and wages, plus overtime and longevity, will be paid according to the City of Lead Personnel Policy and Procedures Manual.

Dated this 5th day of January, 2026

Those voting aye: Mayor Dustin Heupel and City Commissioners Robert Carr, Kayla Klein, Roger Thomas, and Al Rohrer.

Those voting nay: None.

Motion carried.

CITY OF LEAD:

ATTEST:

Dustin Heupel, Mayor

**Robin Lucero,
City Administrator**

(SEAL)

2. Resolution 2026-02 Transferring Funds from Contingency to General Fund \$50,000 for FY 2025
M/Carr, S/Klein- Carried to approve Resolution 2026-02 Transferring Funds from Contingency Fund \$50,000 for FY 2025.

CITY OF LEAD RESOLUTION # 2026-02
A RESOLUTION TRANSFERRING FUNDS FROM THE CONTINGENCY FUND TO THE GENERAL FUND

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on January 5, 2026 pursuant to SDCL 9-19, motion was made by Carr, seconded by Klein that the following resolution be adopted:

WHEREAS, the City of Lead finds it necessary to supplement the General Fund with funds from the Contingency Fund, and

WHEREAS, the City of Lead has sufficient funds in the Contingency Fund,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lead shall transfer the following amounts from the Contingency Fund into the General Fund, by Department:

| | | |
|-------|---------|----------|
| 4312 | Streets | \$45,200 |
| 4520 | Parks | \$4,800 |
| TOTAL | | \$50,000 |

Those voting aye: Mayor Dustin Heupel and City Commissioners Robert Carr, Kayla Klein, Roger Thomas, and Al Rohrer.

Those voting nay: None.

Motion carried.

Dated this 5th day, of January 2026

CITY OF LEAD:

ATTEST:

Dustin Heupel, Mayor

Billie Jo Ryan, Finance Officer

(SEAL)

- 3. Ordinance 1124-26 Supplemental Appropriation Ordinance to Ordinance 1106-24 \$623,021 (First Reading)
M/Klein, S/Thomas- Carried to stipulate to the reading. Lucero gave a presentation to explain the supplemental ordinance.
M/Klein, S/Carr- Carried to approve Ordinance 1124-26 Supplemental Appropriation Ordinance to Ordinance 1106-24 \$623,021 (First Reading).
- 4. Approval of City of Lead Volunteer List
M/Klein, S/Thomas- Carried to approve 2026 City of Lead Volunteers. Klein thanked all of the City of Lead Volunteers.

2026 City of Lead Volunteers

Historic Preservation

Tera Pagel, Terry Smith, Emma Garvin, Bonny Afinson, Pamela Berreth, Gary Linn, Todd Jones. PZ: John Sternhagen, Rick Wisser, Mike Stahl, Don Mack, Levi Wilson, Rick Allen, Tim Meiners. Lead Beautification: Linda Phillips, Betsy Carbo, Sherry Scherer, Glennis Palmer, Christine Allen, Darla Auld, Pat Asmussen, Bob Burns, Alice McNall, Jena Sierks, Erin Morgan, Zach Burton, Ron Everett, Alma Alarcon. Animal Shelter: Gail Bunch, Teah Homesey-Prey, Rose Burns, Joanna Berg, Blake Chanley, Sue Hayes, Sarah Mcevoy, Mary Schumacher, Connie Schlepp, Cynthia Goodyear. Library: Gary Linn, Micki Moore, Elizabeth Groeger, Barb Fosheim, Beth Bertolotto

ITEMS FROM MAYOR & COMMISSIONERS

- 1. Police Needs Committee should have an update at the next meeting.

MEETING/ANNOUNCEMENTS

- 1. Next Regular Meeting- Tuesday, January 20, 2026 @ 5:30 PM- Lead City Hall
- 2. Planning & Zoning- Tuesday, January 13, 2025 @ 5:00 PM- Lead City Hall
- 3. Historic Preservation- Wednesday, January 21, 2026 @ 4:00 PM- Lead City Hall
- 4. City Hall and Library Closed January 19th Martin Luther King Jr. Day

EXECUTIVE SESSION

M/Rohrer, S/Klein- Carried to approve entering executive session for personnel at 6:24 PM

M/Carr, S/Rohrer- Carried to exit executive session at 7:30 pm with no action taken.

ADJOURN

M/Klein, S/Thomas—Carried to adjourn Regular Meeting at 7:30 PM.

CITY OF LEAD

ATTEST

Dustin Heupel, Mayor

Robin Lucero, City Administrator

(SEAL)