

LEAD CITY COMMISSION
Regular Meeting
July 21, 2025

The Lead City Commission met on Monday, July 21, 2025, in City Hall, 801 West Main Street at 5:30 PM with the following members present: Mayor Dustin Heupel, and Commissioners Roger Thomas, Kayla Klein, Robert Carr and Al Rohrer. Absent: None. Mayor Heupel called the Regular Meeting to order. The Pledge of Allegiance was recited.

APPROVE AGENDA

M/Carr, S/-Klein- Carried to approve 7/7/25 Agenda.

APPROVE MINUTE

1. Minutes of June 16, 2025, Regular Meeting are approved as read.

ITEMS FROM VISITORS

1. Resident Ed Conover was present to discuss an ongoing issue with an adjacent short-term rental.
Mayor Heupel stated they have been looking into this for Ed and will be in contact with him.

CITY ENGINEER

1. Update on Deadwood Supply Line Project
Kyle, Construction Supervision with interstate Engineering stated they will be pouring this week. Water will be interrupted for less than 24 hrs., and the project is projected to be completed before the end of August.
2. Change Order No: 001
M/Carr, S/Klein- Carried to approve Change Order No: 001 for the Deadwood Supply Line Project

PUBLIC WORKS

1. Approve hiring Craig Wardwell at \$24.00/hour effective immediately and to be moved to \$25.00/hour after the 90-day probationary period (Water Department).
M/Klein, S/Rohrer- Carried to approve hiring Craig Wardwell at \$24.00/hour effective immediately and to be moved to \$25.00/hour after the 90-day probationary period (Water Department).
Those voting aye: Carr, Klein, Heupel, Rohrer
Those Voting Nay: Thomas
2. Resolution 2025-11: Transferring Funds from Water Surcharge Fund to the Development Reserve Fund.
M/Klein, S/Carr- Carried to approve Resolution 2025-11: Transferring Funds from Water Surcharge Fund to the Development Reserve Fund.

CITY OF LEAD RESOLUTION: 2025-11

**A RESOLUTION TRANSFERRING FUNDS FROM THE WATER SURCHARGE FUND
TO THE DEVELOPMENTAL RESERVE FUND**

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on July 21, 2025, pursuant to SDCL 9-19, motion was made by Klein, seconded by Carr, that the following resolution be adopted:

WHEREAS, the City of Lead has established, by Resolution 2020-12, a Development Reserve Fund, and

WHEREAS, the City of Lead has collected all funds to repay the Development Reserve Fund for payoff of SRF#9 by means of the water meter surcharge,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lead shall transfer the amount of Fifty Thousand One Hundred and Ninety and Sixty-seven cents (\$50,190.67) from the Water Surcharge Fund to the Developmental Reserve Fund.

Those voting aye: Mayor Dustin Heupel, and Commissioners Klein, Carr, Thomas and Rohrer.

Those voting nay: None

Motion carried.

Dated this 21st day of July, 2025

CITY OF LEAD:

ATTEST:

Dustin Heupel, Mayor

Robin Lucero, City Administrator

(SEAL)

3. Resolution 2025-12: Transferring Funds from the Development Reserve Fund to the Sewer Fund.

M/Carr, S/Klein- Carried to approve Resolution 2025-12: Transferring Funds from the Development Reserve Fund to the Sewer Fund.

CITY OF LEAD RESOLUTION: 2025-12

A RESOLUTION TRANSFERRING FUNDS FROM THE DEVELOPMENT RESERVE FUND TO THE SEWER FUND

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on July 21, 2025, pursuant to SDCL 9-19, motion was made by Carr, seconded by Klein, that the following resolution be adopted:

WHEREAS, the City of Lead has established, by Resolution 2020-12, a Development Reserve Fund, and

WHEREAS, the City of Lead has sufficient funds in the Developmental Reserve Fund available to transfer to the Sewer Fund for purchase of a vactor truck,

WHEREAS, the City of Lead will transfer these funds back to the Developmental Reserve Fund when sufficient funds have been collected to do so,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lead shall transfer the amount of Fifty Thousand Dollars (\$50,000) from the Developmental Reserve Fund to the Sewer Fund.

Those voting aye: Mayor Dustin Heupel, and Commissioners Klein, Carr, Thomas and Rohrer.

Those voting nay: None

Motion carried.

Dated this 21st day of July, 2025

CITY OF LEAD:

ATTEST:

Dustin Heupel, Mayor

Robin Lucero, City Administrator

(SEAL)

4. Vactor Truck purchase from City of Deadwood Surplus \$50,000.

M/Klein, S/Thomas- Carried to approve Vactor Truck purchase from City of Deadwood Surplus \$50,000.

BUILDING INSPECTIONS/PLANNING OFFICE/HEALTH SAFETY

1. Houston Wall Update

Building Inspector Dennis Schumacher stated the project is going very well and everything is right on track.

BILLS

M/Carr, S/Klein- Carried to approve the Bills in the amount of \$206,982.50 (payables) \$120,071.69 and (wages) \$86,910.81

Vendor	Amount
A&B BUSINESS SOLUTIONS	\$ 338.13
ADAMS SALVAGE RECYCLING & RECOVERY	\$ 158.35
BIERSCHBACH EQUIPMENT & SUPPLIES	\$ 1,124.40
BLACK HILLS ELECTRIC COOPERATIVE	\$ 122.78
BLACK HILLS PIONEER	\$ 148.95
BLACK HILLS PURE, INC	\$ 93.75
BUTLER MACHINERY COMPANY	\$ 1,298.98
CITY OF DEADWOOD	\$ 50,000.00
CORE & MAIN	\$ 1,428.77
DANIEL DOVE	\$ 156.29
DUSTIN HEUPEL	\$ 255.94
FIRST INTERSTATE BANK	\$ 1,125.00
GAGES	\$ 350.00
HEARST LIBRARY	\$ 1,508.47
HILLS TOILET SERVICES	\$ 120.00
JERRY GREERS ENGINEERING	\$ 155.00
JOHNER PAVING	\$ 1,298.25
KETEL THORSTENSON LLP	\$ 500.00
KNECHT HOME CENTER/SPEARFISH	\$ 44.10
LEAD/DEADWOOD SANITARY DIST	\$ 39,156.06
LEAD-DEADWOOD ARTS CENTER	\$ 125.00
LYNN'S	\$ 215.96
M.S. MAIL	\$ 401.00
MADSEN SM, INC	\$ 2,035.00
MIDCO DIVING & MARINE SERVICES, INC.	\$ 3,498.66
MIDWEST ASSISTANCE PROGRAM	\$ 500.00
NORTHWEST PIPE FITTINGS, INC	\$ 1,189.55
RAND WILLIAMS	\$ 4,248.00
RAPID DELIVERY INC	\$ 84.50
SANITATION PRODUCTS INC	\$ 580.25
SARAH SHOOP	\$ 53.48
SERVALL TOWELL & LINEN, INC.	\$ 716.65
SIMON NORTH REGION SD	\$ 1,731.99
SOUTH DAKOTA ONE CALL	\$ 32.55
SOUTH DAKOTA PEACE OFFICERS ASSOCIATION	\$ 20.00
SOUTHSIDE OIL CO., INC.	\$ 2,975.60
TREE WISE MEN	\$ 1,400.00
VADIM MUNICIPAL SOFTWARE INC.	\$ 137.36
VANWAY TROPHY & AWARD	\$ 40.90
VERIZON WIRELESS	\$ 622.04
WATERS HARDWARE	\$ 79.98
Total Amount	\$ 120,071.69
PAYROLL	
Mayor/Commission	\$ 1,450.90
Finance	\$ 9,231.62
Govt Buildings	\$ 489.99
Police	\$ 25,196.14
Streets	\$ 20,860.03
Health Inspections	\$ 5,515.75
Parks	\$ 11,557.52
Library	\$ 5,389.71
Water	\$ 7,219.15
Total Amount	\$ 86,910.81

LEGAL AND FINANCE

1. Set hearing for on/off sale Wine license for “The Radiance Room” at 601 W Main Street for August 4, 2025
M/Klein, S/Thomas- Carried to Set hearing for on/off sale Wine license for “The Radiance Room” at 601 W Main Street for August 4, 2025
2. Resolution 2025-10: Transferring Funds from General Fund to Medical Reserve Fund.
M/Klein, S/Carr- Carried to approve Resolution 2025-10: Transferring Funds from General Fund to Medical Reserve Fund.

CITY OF LEAD RESOLUTION: 2025-10

A RESOLUTION TRANSFERRING FUNDS FROM THE GENERAL FUND TO THE MEDICAL RESERVE FUND

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on July 21, 2025, pursuant to SDCL 9-19, motion was made by Klein seconded by Carr, that the following resolution be adopted:

WHEREAS, the City of Lead has established, by Resolution 2013-05, a Medical Reserve Fund, and

WHEREAS, the City of Lead has sufficient funds in the General Fund available to supplement the Medical Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED, that the City of Lead shall transfer the amount of Five Thousand Dollars (\$15,000) from the General Fund to the Medical Reserve Fund.

Those voting aye: Mayor Dustin Heupel, and Commissioners Klein, Carr, Thomas and Rohrer.

Those voting nay: None

Motion carried.

Dated this 21st day of July, 2025

CITY OF LEAD:

ATTEST:

Dustin Heupel, Mayor

Robin Lucero, City Administrator

(SEAL)

3. Financial Report (2nd meeting of month)
M/Carr, S/Klein- Carried to approve June 2025 Financial Report in the amount of \$1,360,684.12

ITEMS FROM MAYOR & COMMISSIONERS

1. Klein thanked city staff and Lead Beautification for the beautiful flowers within the City of Lead

MEETING/ANNOUNCEMENTS

1. Next Budget Meeting- Monday, July 28, 2025 @ 5:30 PM- Lead City Hall
2. Next Regular Meeting- Monday, August 4, 2025 @ 5:30 PM- Lead City Hall
3. Planning & Zoning- Tuesday, August 12, 2025 @ 5:00 PM- Lead City Hall
4. Historic Preservation- Wednesday, September 17, 2025 @ 4:00 PM- Lead City Hall

ADJOURN

M/Thomas, S/Klein—Carried to adjourn Regular Meeting at 6:02PM.