

LEAD CITY COMMISSION
Regular Meeting
January 16, 2024

The Lead City Commission met on Tuesday, January 16, 2024, in City Hall, 801 West Main Street at 5:00 PM with the following members present: Mayor Ron Everett, and Commissioners Roger Thomas, Dustin Heupel, and Robert Carr. Absent: Commissioner Kayla Klein. Mayor Ron Everett called the Regular Meeting to order. The Pledge of Allegiance was recited.

APPROVE MINUTES

1. Minutes of the December 27, 2023, Special Meeting are approved as read.
2. Minutes of the January 2, 2024, Regular Meeting are approved as read.

LIBRARY

1. 2023 Year End Library Report

2023 Statistics	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL
Koha Total Circ	1,387	1,418	1,492	1,243	1,101	1,664	1,671	1,759	1,115	1,126	1,159	942	16,077
ADULT FICTION	411	407	403	346	353	403	459	428	320	302	248	327	4,407
ADULT NON	122	138	123	67	73	99	100	86	65	65	80	62	1,080
YA FICTION	43	29	43	31	51	80	43	71	10	19	47	32	499
JUNIOR FICTION	90	98	94	103	68	238	215	246	108	71	71	53	1,455
JUNIOR NON	47	59	80	83	57	117	182	150	35	55	90	37	992
EASY FICTION	255	299	219	219	179	302	288	342	170	192	224	105	2,794
AUDIO	16	18	49	28	31	27	12	9	19	18	17	11	255
VIDEO	389	359	469	347	284	390	361	419	381	390	359	314	4,462
EAUDIO/VIDEO	283	237	272	278	259	280	340	320	272	234	416	237	3,428
EBOOKS	178	165	171	148	177	128	171	143	152	203	162	162	1,960
MAGAZINES	4	3	5	10	5	9	9	6	8	17	6	5	87
ILL BORROWED	81	63	69	61	62	28	15	31	48	32	47	42	579
ILL LOANED	59	105	132	69	113	14	82	173	70	108	105	55	1,085
Total Circulation	1,978	1,980	2,129	1,790	1,712	2,115	2,277	2,424	1,658	1,706	1,872	1,442	23,083
Total patrons	1,764	1,711	1,697	1,708	1,715	1,729	1,737	1,748	1,754	1,765	1,770	1,775	
Items Cataloged	21,222	21,307	20,894	20,910	21,025	21,180	21,246	21,322	21,307	21,164	21,267	21,140	
Ref. Questions	221	221	285	224	256	246	211	302	216	210	211	168	2,771
Adult Activities	5	5	2	5	7	5	1	1	1	1	1	1	35
Adult Attendance	9	9	10	13	6	5	6	12	5	4	5	2	86
JR Activities	11	12	10	13	5	9	12	5	5	7	7	6	102
JR Attendance	117	133	80	77	307	289	246	139	94	334	104	98	2,018
YA Activities	0	0	0	1	0	3	3	3	1	2	2	2	17
YA Attendance	0	0	0	3	0	12	37	15	3	12	11	13	106
Attendance	1,107	1,105	1,425	1,118	1,278	1,229	1,053	1,511	1,079	1,050	1,056	838	13,849
Microreader	0	0	1	5	1	0	0	1	0	0	0	0	8
Wireless	76	74	89	70	86	93	102	94	78	74	72	71	979
Computer Adult	90	82	90	82	76	94	98	83	108	71	59	35	968
Computer Junior	15	17	27	19	25	48	48	25	2	9	7	6	248
Website Visits	378	302	334	252	319	379	339	318	336	318	317	255	3,847
Non-Card Users	96	88	148	113	169	192	180	163	153	137	129	120	1,688

PUBLIC SAFELY

1. Trafficking Presentation after regular meeting on 02/05/2024.

On February 5th, 2024, at approximately 5:30 p.m. Holly Strand will be presenting a lecture dealing with human trafficking, digital downfalls for kids and a question-and-answer session at Lead City Hall.

Forensic Examiner Hollie Strand works for the Pennington County Sheriff's Office and is assigned to the Internet Crimes Against Children Task Force. She has compiled an assortment of insightful safety suggestions for you to consider in helping your children negotiate the landmines of modern technology.

Please feel free to join us at City Hall or live stream on our Facebook page.

BUILDING INSPECTIONS/HEALTH SAEFTY

1. 2023 Year End Building Report

			CITY OF LEAD	BUILDING PERMITS 2023				
Number of Permits Issued (by dollar amount)								
YEAR	\$0-\$4,999	\$5,000-\$24,999	>\$25,000	Structures Demolished	TOTAL PERMITS	New Homes	TOTAL VALUE	
2007	74	37	22	3	133	14	\$3,611,775	
2008	127	68	12	7	214	2	\$3,225,735	
2009	37	173	14	3	224	3	\$4,014,121	
2010	154	77	10	5	246	1	\$2,102,769	
2011	125	75	14	5	214	2	\$3,552,154	
2012	95	30	43	6	168	2	\$2,016,222	
2013	79	54	11	3	144	3	\$1,366,701	
2014	84	58	12	2	154	1	\$6,366,377	
2015	107	16	9	4	132	0	\$3,548,763	
2016	76	31	16	0	133	2	\$3,146,706	
2017	71	24	28	3	123	2	\$2,488,611	
2018	138	297	25	1	460	4	\$38,715,700	
2019	85	150	54	1	289	3	\$22,280,831	
2020	43	66	24	2	133	4	\$6,430,649	
2021	49	37	48	1	134	2	\$3,775,137	
2022	23	67	43	3	133	1	\$8,324,185	
2023	54	59	40	2	153	2	\$2,229,294	
				2023	TOTAL TAXABLE	\$2,229,294		
					TOTAL FEES COLLECTED	\$23,343		
				CONTRACTOR'S LICENSE ISSUED 145				

PUBLIC WORKS

1. New Hire—Charles Widener—M/Carr, S/Heupel- Carried to approve new street department employee Charles Widener at a rate of \$23.69/hr. effective January 31, 2024.
2. MOU—Sanford Lab—Water Repairs, etc.—M/Carr, S/Thomas- Carried to stimulate to the reading of the MOU and approve the MOU—Sanford Lab—Water Repairs, etc.

BILLS

M/Carr, S/Thomas- Carried to approve the Bills in the amount of \$217,272.87 (payables) \$141,834.73 and (wages) \$75,438.14.

Vendor	Amount
A&B BUSINESS SOLUTIONS	\$ 75.50
ACE HARDWARE	\$ 661.38
AXON ENTERPRISE, INC	\$ 329.29
BLACK HILLS PIONEER	\$ 323.12
BLACK HILLS PURE, INC	\$ 44.50
CENTER POINT LARGE PRINT	\$ 586.62
CORE & MAIN	\$ 1,092.40
CUSTOMER SUPPORT SERVICES	\$ 718.03
DEADWOOD DENTAL	\$ 214.60
ESRI, INC.	\$ 440.00
FLOYD'S TRUCK CENTER	\$ 29.47
GALLS, INC.	\$ 112.79
GODFREY BRAKE SERVICE & SUPPLY COMPANY, INC.	\$ 1,402.10
HEARST LIBRARY	\$ 293.59
HILLS TOILET SERVICES	\$ 120.00
INTERNATIONAL CODE COUNCIL INC	\$ 160.00
INTERSTATE ENGINEERING, INC.	\$ 11,135.00
JERRY GREERS ENGINEERING	\$ 155.00
JUNEK'S	\$ 39.78
LEAD CHAMBER OF COMMERCE	\$ 115.00
LEAD/DEADWOOD SANITARY DIST	\$ 41,538.62
LEADS ONLINE	\$ 2,237.00
MCGAS PROPANE	\$ 1,520.46
MIDCONTINENT TESTING LAB	\$ 73.50
SOUTH DAKOTA LIBRARY ASSOCIATION	\$ 230.00
NEHL DENTAL INC	\$ 43.00
NORTHWEST PIPE FITTINGS, INC	\$ 1,001.42
OVERDRIVE	\$ 1,100.00
RAPID DELIVERY INC	\$ 15.60
RICOH, USA INC.	\$ 501.85
RUSHMORE OFFICE	\$ 142.46
SANDER SANITATION	\$ 27,788.70
SERVALL TOWELL & LINEN, INC.	\$ 850.70
SOUTH DAKOTA ASSOCIATION OF CODE ENFORCEMENT	\$ 75.00
SOUTH DAKOTA MUNICIPAL LEAGUE	\$ 2,813.22
SOUTH DAKOTA ONE CALL	\$ 14.70
SOUTHSIDE OIL CO., INC.	\$ 5,978.11
DR. REID STONE, DDS	\$ 1,180.00
STUEN CONSTRUCTION LLC	\$ 2,340.50
SWANK MOVIE LICENSING USA	\$ 430.00
THE HARTFORD	\$ 369.11
TRITECH SOFTWARE SYSTEMS	\$ 6,870.24
US POSTAL SERVICE	\$ 45.00
VERIZON WIRELESS	\$ 505.24
VIGILANT BUSINESS SOLUTIONS	\$ 321.75
BLACK HILLS ENERGY	\$ 21,210.73
FIRST NATIONAL CREDIT CARD	\$ 4,589.65
Total Amount	\$ 141,834.73
PAYROLL	
Mayor/Commission	\$ 1,246.60
Finance	\$ 5,968.11
Police	\$ 24,313.13
Streets	\$ 23,755.73
Health Inspections	\$ 5,033.57
Parks	\$ 2,473.15
Library	\$ 6,329.21
Water	\$ 4,612.92
Total Amount	\$ 73,732.42

LEGAL AND FINANCE

1. December 2023 Financial Report- M/Carr, S/Heupel- Carried to approve the December 2023 Financial report in the amount of \$895,141.55.
2. Resolution 2024-01 Salary

RESOLUTION #2024-01

**A RESOLUTION ESTABLISHING THE SALARIES FOR THE EMPLOYEES OF THE
CITY OF LEAD FOR THE YEAR OF 2024**

The City Commission of the City of Lead, a municipal corporation, meeting in regular session on January 16, 2024, pursuant to SDCL 9-19, a motion was made by Carr, seconded by Thomas that the following resolution be adopted:

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City Commission shall publish the salaries for compliance with the provisions of SDCL,

NOW, THEREFORE, BE IT RESOLVED by the City Commission that the following resolution, repealing all prior salary and wage resolutions, be passed and approved. The officers and employees shall be paid biweekly at the following salary or hourly rate:

POSITION	EMPLOYEE	SALARIES	
		ANNUAL	HOURLY
Mayor	Everett, Ron	\$7,794.28	
Commissioner	Carr, Rob	\$5,804.26	
Commissioner	Thomas, Roger	\$5,804.26	
Commissioner	Heupel, Dustin	\$5,804.26	
Commissioner	Klein, Kayla	\$5,804.26	
City Administrator	Wainman, John	\$77,126.40	
Finance Officer	Inhofer, Billie Jo	\$61,808.24	
Chief of Police/Public Safety Admin.	Williams, Robert	\$68,701.00	
Sergeant	Bridenstine, Joshua		\$26.78
Police Officer	Bong, Jackson		\$24.72
Police Officer	Wilson, Austine		\$24.72
Police Officer	Tadra, Tanner		\$24.72
Police Officer	Dove, Daniel		\$24.72
Secretary-Clerk	Rantapaa, Jett		\$23.18
Police Officer (Ordinance)	Allen, Dawn		\$24.72
Part-time Officer	TBD		\$21.63
Building Official	Schumacher, Dennis	\$60,382.40	
City Planner	Lucero, Robin	\$56,638.40	
Public Works Administrator	Bauernfeind, Jason	\$68,556.80	
Heavy Equipment Operator	Grodzin, Payton		\$23.69
Heavy Equipment Operator	Silvernail, Joe		\$26.78
Heavy Equipment Operator	TBD		\$23.69
Heavy Equipment Operator	Casias, Christian		\$23.69
Heavy Equipment Operator	Thoresen, Skylar		\$23.69
Heavy Equipment Operator	Weiler, Lance		\$23.69
Heavy Equipment Operator	Williams, Larry		\$23.69
Buildings and Grounds, Leadman	Mertesdorf, Jerry		\$26.00

Buildings and Grounds	Brandberry, Shawn		\$23.69
Parks Part-time	TBD		\$15.45
Utility Supervisor	Gudith, Rim		\$26.00
Utility Clerk	Essink, Jacie (5)		\$23.18
Utility Laborer	Gray, Ryan		\$23.69

Library Director	Shoop, Sarah	\$51,500.00	
Assistant Library Director	Davis, Micole		\$21.37
Assistant Librarian	Carr, Luibov		\$21.12
Custodian	Skalsky, Coleen		\$15.45

AND, BE IT FURTHER RESOLVED that salaried employees shall not receive compensation for time in excess of 40 hours per week.

AND, BE IT FURTHER RESOLVED any employee obtaining Utility Department Certification shall receive twenty-five cents (\$0.25) per hour, or salary equivalent, per level of certification up to a maximum of 4 certifications.

AND, BE IT FURTHER RESOLVED all salaries and wages, plus overtime and longevity, will be paid according to the Lead Employee's Handbook.

Dated this 16th day of January, 2024

Those voting aye: Mayor Ron Everett and Commissioners Dustin Heupel, Robert Carr, and Roger Thomas.

Those voting nay: None

Motion carried.

CITY OF LEAD:

ATTEST:

Ron Everett, Mayor

Billie Jo Inhofer,

Finance Officer (SEAL)

ITEMS FROM MAYOR & COMMISSIONERS

1. City of Lead Commissioner Election

Two Openings—Commissioners Thomas and Klein

Petitions Available January 26, 2024

Petitions Submitted by February 23, 2024, 5:00 PM

Election Date: April 9, 2024

1. Letter of Support- M/Thomas, S/Heupel- Carried to approve signature on the letter of support from the Mayor and Commissioners for the new Community Center.

MEETING/ANNOUNCEMENTS

1. Next Regular Meeting—Monday, February 5th @ 5:00 PM Lead City Hall

2. Planning & Zoning—January 23rd @ 5:00 PM Lead City Hall

3. Comprehensive Plan—February 15th @ 11:00 AM Lead City Hall

4. Historic Preservation—February 17th @ 5:00 PM Lead City Hall

ADJOURN

M/Heupel, S/Thomas—Carried to adjourn Regular Meeting at 5:16PM.

CITY OF LEAD

ATTEST

Ron Everett, Mayor
(SEAL)

John Wainman, City Administrator