

**Lead Planning & Zoning**  
**Tuesday, May 24, 2023**  
**5:00 p.m.**

The Lead Planning & Zoning Commission met in Regular Session on Tuesday, May 24, 2023, at 5:00 p.m. The following members were present: John Sternhagen, Gordon Phillips, Mike Stahl, Brian Gerving, and Levi Wilson. Absent: Don Mack and Rick Wisser. Additional Present: Mayor Ron Everett, City Planner Robin Lucero, Building Inspector Dennis Schumacher, and Administrative Assistant Jacie Essink.

**APPROVE MINUTES**

1. Minutes of the May 9, 2023, regular meeting were approved as read with the exception of a few spelling correction.

**DISCUSSION ON SHORT-TERM RENTALS**

M/Stahl, S/Gerving- Carried to take the Short-Term Rentals off the table for discussion. City Planner Robin Lucero stated there are 88 total rentals, 67 completed, 14 non-compliant and 7 that are not Short-Term Rentals.

Robin stated she and Dennis are working on questions that have been submitted to their department, along with a presentation that is in the process they are hoping to have done by the end of July.

Last week Lucero and Schumacher sent a stakeholder letter to businesses around town and select stakeholders like the school, fire department, Chamber, Economic development, etc., these businesses have shown interest in the Short-Term Rental group that they will be establishing.

The group will consist of no more than 20-25 people and will sit formal members from various boards.

M/Stahl, S/Phillips- Carried to approve the Short-Term Rental Task Force and their goals. Once a report is reached, City Planner Robin Lucero and Building Inspector Dennis Schumacher will report back to the Planning and Zoning Board for initial review, then the Planning and Zoning Board will report to the City Commission Board.

Motion Amended by Stahl to also add to the original motion, Sternhagen and Wilson will sit on the Short-Term Rental Board.

**REPS FOR SHORT TERM RENTAL WORKING GROUP**

M/Phillips, S/Gerving- Carried to approve a non-binding resolution to hold off and take no action until the Short-Term Rental Task Force and study has been completed.

**OTHER BUSINESS**

Phillips stated the Comprehensive Plan is available until the end of the month so please complete this if you can.

[www.planleadsd.com](http://www.planleadsd.com)

**ITEMS FROM COMMISSIONERS**

1. Next Regular Meeting—Tuesday, June 13, 2023, at 5:00 PM

**ADJOURN**

M/Phillips, S/Gerving- Carried to adjourn the regular meeting at 5:35 p.m.

ATTEST:

CITY OF LEAD  
PLANNING & ZONING COMMISSION

---

Jacie Essink, Administrative Assistant

---

John Sternhagen, Chairman P&Z